

DRAFT Executive Committee Meeting Agenda
Teleconference
April 25, 2017 8:00 a.m. to 9:00 a.m.

Agenda Item	Facilitator/Presenter	Time	Action
1. Welcome <ul style="list-style-type: none"> Agenda Review 	John Welch, Chair	8:00 (5 min)	Review
2. Consent Agenda <ul style="list-style-type: none"> Approval of Minutes 	John Welch	8:05 (5 min)	Decide
3. Committee Updates <ul style="list-style-type: none"> Chair Community At Large District Management Education Association Project Director 	All	8:10 (5 min)	Discuss
4. Agenda Items <ul style="list-style-type: none"> Budget Report & Recommendations 	Vivian Knapp, Business Office Manager, PSESD LaWonda Smith, Executive Director, PSESD	8:15 (40 min)	Decide
5. Wrap Up and Next Steps <ul style="list-style-type: none"> Next Meeting Date: June 8 <i>Substitute Chairperson</i> 	John Welch	8:55 (5 min)	Review

DRAFT
EXECUTIVE COMMITTEE MEETING
TELECONFERENCE
TUESDAY, APRIL 25, 2017
8:00 A.M. – 9:00 A.M.

AGENDA

1. CALL MEETING TO ORDER (8:00 – 8:05)

Chair John Welch will call the meeting to order at 9:00 a.m.

2. CONSENT AGENDA (8:05 – 8:10)

Chair John Welch will present the Executive Committee Agenda for review. Please contact the Project Director, should you have any questions prior to the meeting.

- Approval of Minutes

Exhibit I contains the January 19, 2017 minutes.

- Sole Source Contracts
 - o PSESD signed contract with Aaron Bedra in the amount of \$5,500.00 for Security Review and Penetration Testing.
 - o PSESD signed contract with OneAmerica in the amount of \$40,000.00 to maximize Seal of Biliteracy.
 - o PSESD signed contract with College Success Foundation in the amount of \$50,000.00 to print and disseminate College Bound Workbook.
 - o PSESD signed contract with Johns Hopkins University in the amount of \$20,000.00 for Technical Assistance, on-site diagnostic and PD services to improve tiered intervention strategies.
 - o PSESD signed contract with School's Out Washington in the amount of \$10,000.00 for Best Start Project.
 - o PSESD amended contract with Educurious in the amount of \$150,000.00 to extend current contract.
 - o PSESD amended contract with Carla Jackson in the amount of \$2,000.00 for additional duties-represent PSESD P1 at Conferences.
 - o PSESD amended contract with Strategies 360 in the amount of (\$30,000.00) to reduce contract to facilitate Minimum Viable Product deadline.
 - o PSESD amended contract with CedarLabs in the amount of (\$33,332.00) to reduce contract to facilitate Minimum Viable Product deadline.
 - o PSESD amended contract with iTrellis in the amount of \$63,332.00 to increase contract to facilitate Minimum Viable Product deadline.

3. COMMITTEE UPDATES (8:10 – 8:20)

It is requested that each of the following provide an update, as necessary.

- Chair
- Community At-Large
- District Management
- Education Association
- Project Director

4. AGENDA ITEMS (8:20 – 8:55)

- Budget Report & Underspend Use Recommendations

Vivian Knapp, Business Office Manager, PSESD and LaWonda Smith, Executive Director, PSESD, will present a budget report and recommendations on underspend use.

Exhibit II contains related information.

Action Requested: Decide.

6. WRAP UP AND NEXT STEPS (8:55 – 9:00)

- Next Meeting Date: June 8, 2017