

### **Conference, Meetings and Meal guidelines**

From RACE to The Top FAQ <http://www2.ed.gov/programs/racetothetop/faq-grantee.pdf>

**E-10. Can federal funds be used to purchase food for RTT-related events?** Food is not an allowable expense if it is part of an activity that is considered to be entertainment. (See OMB Cost Circular A-87, Attachment B item 14, available at:

[http://www.whitehouse.gov/omb/circulars\\_a087\\_2004](http://www.whitehouse.gov/omb/circulars_a087_2004)). However, food may be an allowable cost if it is necessary to accomplish the objectives of the program, and is reasonable in cost. For example, we do not consider meal services at an RTT-related conference to be necessary to accomplish the objectives of the program. There may be rare instances where food is a necessary and reasonable cost. For example, if a State's RTT plan proposes to complete community outreach in the evening and low-income families would otherwise not be expected to participate in the event, providing food may be reasonable and necessary.