

Commitment 1: Summer Reading Plans

Project Goals/Desired Outcomes:

- Each PreK-3rd grade child in high need elementary schools will have a summer reading plan, scaling to 5th & 5th grade by Year 4
- Every high need elementary school will have a summer reading partner(s) to support students and families
- Expand and build on efforts of region-wide summer reading campaign, Let's Read!
- Leverage increased access to online tools that support summer reading.
- Continuous Improvement System to Support Commitment Implementation:

Narrative: This region-wide commitment to combat summer learning loss is a part of the comprehensive approach to personalize learning and supporting students to be college & career ready. The Summer Reading Commitment will ensure that each student in high-need elementary schools will have a summer reading plan and that every high-need school will have a summer reading partner organization to support students and families. The scale of this commitment reaches all high need schools, scales to include all Title 1 schools, and expands and builds on the regional 'Let's Read!' campaign and community summer reading initiatives.

Key Performance Measures: *Washington State 3rd Grade Reading Assessment*

Cross-reference to other projects: *Projects 3A and 3B* - The Summer Reading Plans Commitment supports the efforts of Project 3A: Establish a High-Functioning PreK-3rd Grade System Region-Wide and Project 3B: Investment Fund for PreK-3rd Grade Strategies and Systems at the Community Level, and the goal of implementing a PreK-3rd grade plan in each district to ensure that all students are ready for kindergarten and will be successful in elementary math and reading.

Activities for Project 1

Item	Activities, Tasks, Milestones, and Deliverables	Key Personnel	Start Date (mm/dd/yy)	End Date (mm/dd/yy)	Status Choose: Not Begun, In Progress, or Complete: mm/dd/yy	In Progress Status Choose: Ahead; On-track; Off-track; Immediate attn reqd	Notes	Dependent Activities (in other projects)	Budget Reference	Change from application (includes pg. reference)	Rationale for change	Implications on other activities, performance measures, and budget?
1.1	Activity 1.1: Establish Cross-District Summer Reading team	PSESD C1 Lead; CCER C1 Lead	3/25/13	4/15/13			PSESD, CCER & representation from each district; add community partners as identified					
1.1.1	Task 1.1.1: Identify Summer Reading Plan leads for each district	District Supt's	3/25/13	4/15/13								\$464,213 in district contributions for personnel to support Summer Reading efforts
1.2	Activity 1.2: Assess Current District Summer Reading Approaches/Plans	PSESD C1 Lead; CCER C1 Lead; District C1 Leads	4/1/13	6/15/13 & annually by 6/30								

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1.2.1	Task 1.2.1: Develop survey and assess current approaches	PSESD C1 Lead; CCER C1 Lead	4/1/13	4/30/13								
1.2.2	Task 1.2.2: Analyze survey results and share out gaps and promising practices.	PSESD C1 Lead; CCER C1 Lead	5/1/13	5/15/13								
1.2.3	Task 1.2.3: Use information to further develop/support Activity 1.3: Support development of Individual Summer Reading Plans	PSESD C1 Lead; CCER C1 Lead; District C1 Leads	5/15/13	6/15/13								
1.2.4	Task 1.2.4: Assess annually to document growth and inform planning	PSESD C1 Lead; CCER C1 Lead; District C1 Leads	Initiate Annually by 4/1	Annually by 6/30								
1.3	Activity 1.3: Assess Level of District/Community Partnerships Focused on Student Support for Summer Reading	CCER Summer Reading Plan Lead	4/1/13	6/30/16								
1.3.1	Task 1.3.1: Develop survey assessment tool and assess current partnerships	CCER Summer Reading Plan Lead	4/1/13	4/30/13								
1.3.2	Task 1.3.2: Analyze survey results and share out gaps and promising practices	PSESD C1 Lead; CCER C1 Lead;	5/1/13	5/15/13								

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1.3.3	Task 1.3.3 Use information to further develop/support Activity 1.9: Strengthen Partnerships	PSESD C1 Lead; CCER C1 Lead; District C1 Leads	5/15/13	6/15/13								
1.3.4	Task 1.3.4: Assess annually to document growth and inform planning	CCER Summer Reading Plan Lead	Initiate Annually in April	Annually in June								
1.4	Activity 1.4: Support the Development and Implementation of Student Summer Reading Plans for High-Need Schools	PSESD C1 Lead; CCER C1 Lead	4/1/13	11/30/16								District contributions for Summer Reading programs: \$71,500 for supplies \$7,395 for communications & materials \$365,000 for events, projects and programs
1.4.1	Task 1.4.1: Establish essential elements of Student Summer Reading Plans and communicate throughout districts	PSESD C1 Lead; CCER C1 Lead; District C1 Leads	4/1/13	4/30/13			Utilize Title 1 Compact as a frame					
1.4.2	Task 1.4.2: Develop list of tiered supports for students/schools based on 1.4.1 and 1.2.2	PSESD C1 Lead; CCER C1 Lead; District C1 Leads	4/1/13	5/15/13			Use to provide guidance for schools/teachers					

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1.4.3	Task 1.4.3: Establish system for tracking/reporting on Summer Reading Plan implementation	PSESD C1 Lead; CCER C1 Lead; District C1 Leads	4/1/13	5/15/13								
1.4.4	Task 1.4.4: Year 1 Implementation of 2013 Summer Reading Plans for all K-2 students in all High Need schools.	District C1 Leads	5/15/13	6/30/13			Scaling: General Summer Reading Plans for Year 1 targeted student (District K-2) in High Need Schools.			Year 1 Scaling will focus on K thru 2nd grade students versus 3rd.	Performance measures tied to C1 is 3rd Grade reading, so initial focus should be on summer reading plans prior to 3rd grade entry	
1.4.5	Task 1.4.5: Gather continuous improvement information on 2013 SR Plan development and implementation in Fall of Year 2. <i>Deliverable</i>	PSESD C1 Lead; CCER C1 Lead	10/1/2013	11/15/2013								
1.4.6	Task 1.4.6: Convene district SR representatives to analyze results and impact of 2013 SR plans, and to initiate planning and scale up for Year 2.	PSESD C1 Lead; CCER C1 Lead	11/15/2013	2/1/2014								
1.4.7	Task 1.4.7: Year 2 Implementation of 2014 Summer Reading Plans for all K-2 students in all High Need schools and all in-district PreK Students (SpEd, HS, ECEAP).	District C1 Leads	5/1/2014	6/30/2014			Scaling: General SR Plans for Year 2 targeted students (District PreK-2nd) in High Need Schools; add <i>targeted community support information</i> .			Year 2 Scaling will include in-district PreK students; Targeted community supports information will also be added.	Scaling rationale: Year 1 will be used to assess the current summer reading plans/strategies used in PreK; Plans will be implemented in Year 2 & include more targeted supports from community groups	
1.4.8	Task 1.4.8: Gather continuous improvement information on 2014 SR Plan development and implementation in Fall of Year 3. <i>Deliverable</i>	PSESD C1 Lead; CCER C1 Lead;	10/1/2014	11/15/2014								

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1.4.9	Task 1.4.9: Convene district SR representatives to analyze results and impact of 2014 SR plans, and to initiate planning and scale up for Year 3.	PSESD C1 Lead; CCER C1 Lead	11/15/2014	2/1/2015								
1.4.10	Task 1.4.10: Year 3 Implementation of 2015 Summer Reading Plans for all K-2 students in all high needs and Title I schools, all in-district PreK Students (SpEd, HS, ECEAP), and community based feeder PreK Head Start and ECEAP programs.	District C1 Leads	5/1/2015	6/30/2015			Scaling: General SR Plans for all year 3 targeted students (District PreK-2; <i>Community Feeder PreK</i>) in High Need & Title 1 Schools with targeted community support information; <i>Strategic plans for low performing students in district programs</i> .			Year 3 Scaling will expand to all Title 1 schools as indicated in grant. Will also include formal community feeder PreK programs; add in targeted strategies for low performing students	Scaling rationale: Year 1 will be used to map existing programs and Year 2 will focus on facilitating relationships with High Need & Title schools. Plans will be implemented in Year 3. As capacity in districts grow over the years, strategies in plans can become more targeted for low performing students	
1.4.11	Task 1.4.11: Gather continuous improvement information on 2015 SR Plan development and implementation in Fall of Year 4. <i>Deliverable</i>	PSESD C1 Lead; CCER C1 Lead	10/1/2015	11/15/2015								
1.4.12	Task 1.4.12: Convene district SR representatives to analyze results and impact of 2015 SR plans, and to initiate planning and scale up for Year 4.	PSESD C1 Lead; CCER C1 Lead	11/15/2015	2/1/2016								
1.4.13	Task 1.4.13: Identify any Title 1 schools that are not currently identified as high-need, and assess current Summer Reading Plans/approaches.	PSESD C1 Lead; CCER C1 Lead	12/1/2015	2/1/2016								
1.4.14	Task 1.4.14: Communicate plan and support Title 1 schools to ensure scale up.	District C1 Leads	2/1/2016	3/31/2016								

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1.4.15	Task 1.4.15: Year 4 Implementation of 2016 Summer Reading Plans for all K-5 students in all high needs and Title I schools, all in-district PreK Students (SpEd, HS, ECEAP), and community based feeder PreK Head Start and ECEAP programs.	District C1 Leads	5/1/2016	6/30/2016			Scaling: General SR Plans for all Year 4 targeted students (District PreK-5th, & Community feeder PreK programs) with targeted community support information; <i>Strategic plans for low performing students across all sites.</i>			Scaling to include grades 3 thru 5th in summer 2016 versus 2017 as indicated in the grant.	Scaling up to include grades 4 & 5 was moved up a year to assure scale up is done prior to end of project.	
1.4.16	Task 1.4.16: Gather continuous improvement information on 2016 SR Plan development and implementation in Fall of 2016. <i>Deliverable</i>	PSESD C1 Lead; CCER C1 Lead	10/1/2016	11/15/2016								
1.4.17	Task 1.4.17: Convene district SR representatives to analyze results and impact of 2016 SR plans, and to develop sustainability planning for districts.	PSESD C1 Lead; CCER C1 Lead	11/15/2016	12/15/2016								
1.5	Activity 1.5: Assess Impact of Summer Reading Plans	PSESD C1 Lead; CCER C1 Lead; District C1 Leads; PSESD Project Evaluator	5/1/2013	11/30/2016			Create an Annual Cycle of Evaluation and Planning to Address the Summer Reading Commitment, Activities, Tasks, and Outcomes					
1.5.1	Task 1.5.1: Explore ways to involve data/evaluation component using existing district/school reading data	PSESD C1 Lead; CCER C1 Lead; District C1 Leads	5/1/2013	8/31/2013			Efforts could be assessed at the classroom, school, district or community level depending on scope and reach of the strategy to promote summer reading					
1.5.2	Task 1.5.2: Develop baseline information in the spring for select strategies	PSESD C1 Lead; CCER C1 Lead; District C1	3/1/2014	6/1/2014								

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1.5.3	Task 1.5.3: Fall reading assessment data gathered to analyze macro effects of summer reading efforts	PSESD C1 Lead; CCER C1 Lead; District C1 Leads; PSESD Project Evaluator	10/15/14 and annually thereafter	11/30/14 and annually thereafter								
1.5.4	1.5.4: Analyze and report on post-summer data and information. <i>Deliverable</i>	PSESD C1 Lead; CCER C1 Lead; District C1 Leads; PSESD Project Evaluator	11/15/14 and annually thereafter	12/30/14 and annually thereafter			Draw appropriate conclusions.					
1.5.5	1.5.5: Analysis and evaluation of summer efforts used in planning for the following summer	PSESD C1 Lead; CCER C1 Lead; District C1 Leads	3/1/15 and annually thereafter	5/30/15 and annually thereafter								
1.6	Activity 1.6: Create System Maps for each District that Identify High Need Schools, Current PreK Providers, Libraries and other Community Partners supporting Summer Reading Efforts	CCER Summer Reading Plan Lead	2/1/2013	4/1/2016			To be used as a tool for the community planning processes.					
1.6.1	Task 1.6.1: Gather information about regional resources; include on maps created for each district/ community.	CCER Summer Reading Plan Lead	2/1/2013	5/31/2013								

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1.6.2	Task 1.6.2: Create packets of information to accompany the maps,	CCER Summer Reading Plan Lead	2/1/2013	5/31/2013			e.g., demographic data, 3rd grade reading data, key contact information, etc. These provide the teams the necessary information to create plans for each community.					
1.6.3	Task 1.6.3: Update the maps and packets as necessary and at the beginning of each annual planning period. <i>Deliverable</i>	CCER Summer Reading Plan Lead	9/1 /13 and annually thereafter	12/31/13 and annually thereafter								
1.7	Activity 1.7: Identify Gaps in Service/Support for Each High Needs School	CCER Summer Reading Plan Lead	4/13/2013	5/30/2016								
1.7.1	Task 1.7.1: Convene district-specific meetings with key partners; analyze data and information specific to each school and neighborhood.	PSESD C1 Lead	4/1/2013	5/30/2013			including districts, libraries, cities, nonprofits, etc.					
1.7.2	Task 1.7.2: Assess information at regional level; identify where gaps exist and where commitments are needed to ensure supports are in place for students and families.	CCER Summer Reading Plan Lead	4/1/13; annually	5/30/13; annually								
1.8	Activity 1.8: Strengthen District Partnerships with Key Organizations Supporting Students & Families for Summer Reading	CCER Summer Reading Plan Lead	4/1/2013	8/30/2016			Key partners include: King County Library System, Seattle libraries, KC Housing Authority, Summer Lunch Meal Sites,					
1.8.1	Task 1.8.1: Convene district-specific meetings with key partners including districts, libraries, cities, nonprofits, etc.	PSESD C1 Lead	4/1/2013	5/1/2013								
1.8.2	Task 1.8.2: Develop and maintain list of contacts in each community, and help facilitate connections.	CCER Summer Reading Plan Lead	2/1/2013 and annually thereafter	5/30/13; and annually thereafter								

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1.8.3	Task 1.8.3: Determine current level of partnerships, and identify where resources and efforts can be leveraged.	CCER Summer Reading Plan Lead	5/1/2013	8/1/2013			Use information from convenings (see 1.8.1) and ongoing contacts with CBOs and district leads					
1.8.4	Task 1.8.4: Explore opportunities for securing new funding to support implementation of regional Summer Reading Plans & efforts	CCER Summer Reading Plan Lead	9/1 /13 and annually thereafter	5/30/14; and annually thereafter			Example: All Summer meal sites/park programs have books available in addition to other materials					
1.8.5	<i>Deliverable:</i> Identify summer reading partner organization(s) for each High Need School	CCER Summer Reading Plan Lead	3/1/14 and annually thereafter	5/30/14; and annually thereafter								
1.9	Activity 1.9: Develop Plan to leverage access to Online Tools to Support Summer Reading	PSESD C1 Lead; CCER C1 Lead	10/1/2013	6/30/2014						Original grant stated "we will develop more online tools for parents and children, including calendars, games and other tools that support summer reading. (pg. 83). Change to "leverage access to online tools to support Summer Reading"	Given that this commitment does not have specific funds tied to its implementation, creating new or more online tools is not feasible. However, leveraging access to and sharing current tools and resources across the region is a reasonable activity.	
1.9.1	Task 1.9.1: Investigate available/existing early literacy online tools and resources	CCER Summer Reading Plan Lead	10/1/2013	1/1/2014								
1.9.2	Task 1.9.2: Build inventory of existing early literacy online tools and resources.	CCER Summer Reading Plan Lead	1/1/2014	3/30/2014			Including resources used locally and tools used in other regions					
1.9.3	Task 1.9.3: Develop plans to increase access to online tools. <i>Deliverable</i>	CCER Summer Reading Plan Lead	3/1/2014	5/1/2014			Include inventory of existing resources					

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1.10	Activity 1.10: Expand and Build Upon Efforts of Regional 2012 Let's Read! Campaign	CCER Summer Reading Plan Lead	2/1/2013	7/31/2016								
1.10.1	Task 1.10.1: Plan & hold 2013 Campaign Kick-off planning meeting	CCER Summer Reading Plan Lead	2/1/2013	3/1/2013								
1.10.2	Task 1.10.2: Complete system Map (see Activity 1.3)	CCER Summer Reading Plan Lead	2/1/2013	5/15/2013								
1.10.3	Task 1.10.3: Develop a tiered approach to summer reading across the region	CCER Summer Reading Plan Lead	2/1/2013	5/15/2013								
1.10.4	Task 1.10.4: Regional partners participate in the distribution of the Let's Read! materials and in the regional campaign activities.	CCER Summer Reading Plan Lead	5/1/13 and annually thereafter	7/31/13 and annually thereafter								
1.10.5	<i>Deliverable:</i> Report on participation/completion of Let's Read Campaign	CCER Summer Reading Plan Lead	7/31/13 and annually thereafter	9/30/13 and annually thereafter								